



Vacancy Announcement

Tesfa Micro Finance Institution S.C (TMFI) is one of the financial Institutions that establishment as per the National Bank proclamation No.626/2009 to provide financial services to economical active entrepreneurs in rural & urban areas in all parts of the country. The institution is currently operating in **Addis Ababa, Adama, Hawassa, Wolita Sodo, Arba Minch, Gelana and Hossana.**

Thus, TMFI seeks qualified Candidates for **Heywet Branch (A.A)**

Job Summary

Tesfa Microfinance Institution S.C. is seeking a qualified and experienced **Branch Accountant**. The Accountant is responsible for managing and maintaining accurate financial records, processing transactions, and supporting financial reporting activities. The role ensures compliance with accounting standards and internal policies while contributing to the overall financial health of the institution.

Key Duties and Responsibilities

- Prepare and maintain financial records and reports
- Handle daily accounting transactions accurately
- Ensure compliance with financial policies and procedures
- Assist in budget preparation and financial analysis.

Qualifications and Requirements

- BA Degree/Diploma in Accounting, Finance, or related field
- Minimum 0-3 year's **relevant experience** in microfinance or banking sector.
- Good knowledge of accounting principles and software
- Strong attention to detail and integrity

Application Procedure

Interested and qualified applicants are invited to submit their **CV, application letter, and copies of relevant documents** to the following address:-

Address;- Ethiopia Kale Heywet Church Head Office 2nd building located in form of Africa Union or Tesfa Micro Finance Institution S.C Email;- tesfamicrofinance@gmail.com Addis Ababa within 15 working days after the date of announcement.

Tel-0115-52-62-05/0970-20-20-70

Desires to see that the needs of poor people are met, and their dignity restored
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